**Sorting & Filtering**

Open the practice file (Data Tech – Sorting and Filtering Data).

There are 8 worksheets in the file. Sort and filter as indicated, one per sheet.

1. Sort by Cafeteria money – highest to lowest
2. Sort by Siblings – least to greatest
3. Sort by Name – A to Z
4. Sort by Eye Color – Z to A
5. Filter – Show only students with 2 pets
6. Filter – Show only students with 1 sibling
7. Filter – Show only students that spend $5.00 at the cafeteria
8. Filter – Show only students with blue eye
9. Rename each tab to indicate the sort/filter
10. Save as “last name – sort” and turn in.